



Job Description

POST:	Numeracy Coordinator and Teacher of Maths
GRADE:	MPS/UPS TLR2b
RESPONSIBLE TO:	Associate Principal
RESPONSIBLE FOR:	The development of whole school Numeracy.
WORKING PATTERN:	Full-time and as described in the Secondary Teachers' Pay and Conditions document
KEY RELATIONSHIPS:	Academy Leadership Team; relevant teaching and support staff; external agencies; parents. Dotted line to other Oasis Academies and Oasis central staff.
DISCLOSURE:	Enhanced

In order to promote and achieve the Academy's vision and purpose, the Numeracy Coordinator should:

- Actively promote and model the vision, ethos and values of the Academy
- Meet all the requirements of a learning tutor
- Maintain expert knowledge of teaching and learning and disseminate this to other teachers
- Maintain knowledge and understanding of the Academy's aims, priorities and targets.
- Understand and promote links between numeracy and the wider curriculum
- Support and coach other staff to improve their practice
- Contribute to the Academy Development Plan and the development of a numeracy strategy

The Numeracy Coordinator will support staff teaching in the Academy to raise standards by:

- Establishing and maintaining policies, practices and aspirations of the Academy which promote high achievement through effective teaching, learning and assessment
- Disseminating examples of effective practice within the Academy
- Leading discussions about curriculum development in relation to numeracy and ensuring that the leadership team are well informed about plans, priorities and effective strategies
- Ensuring all staff understand that the development of numeracy is a key Academy priority
- Creating an environment where students and staff develop and maintain positive attitudes towards numeracy
- Provide effective support, challenge, information and professional development for all staff in relation to numeracy
- Involve staff in planning, recording and running activities, giving guidance and support as required
- Taking steps to ensure that feedback from lesson observation, work scrutiny and analysis of data is appropriately reflected in teachers' practice

The Numeracy Coordinator will take responsibility for their own professional development and use the outcomes to improve their teaching and students learning by:

- Develop a knowledge base of effective pedagogy around the teaching of numeracy
- Prioritising and managing their own time effectively, balancing the demands made by teaching and involvement in the Academy's development
- Achieving their own challenging professional objectives